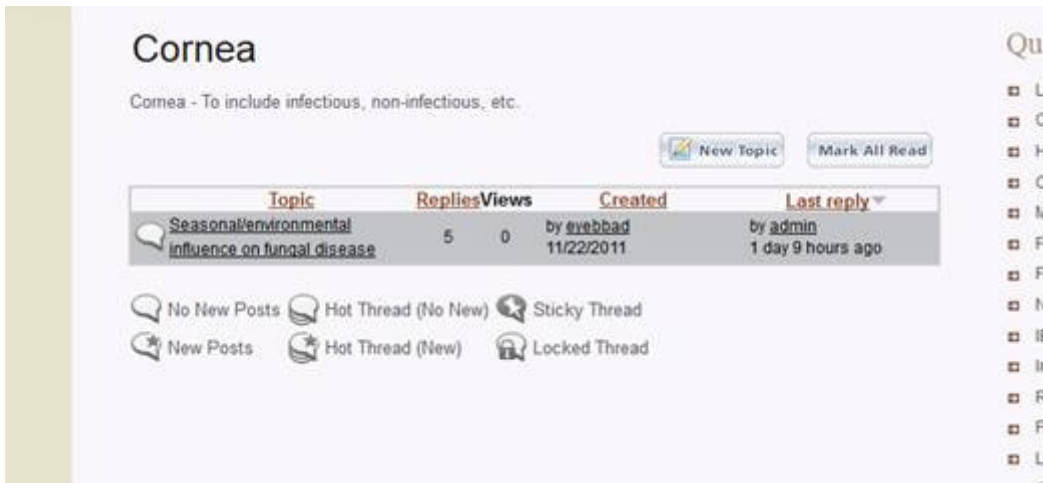


TROUBLE-SHOOTING POSTING A PHOTO TO THE FORUM

First you need to log into the website. Then click on Forums.

1. Select the forum you want to post to:



The screenshot shows a forum page for the 'Cornea' category. The description reads 'Cornea - To include infectious, non-infectious, etc.'. There are two buttons: 'New Topic' and 'Mark All Read'. A table lists forum topics with columns for Topic, Replies, Views, Created, and Last reply. The first topic is 'Seasonal/environmental influence on fungal disease' with 5 replies and 0 views, created by @webbad on 11/22/2011, with the last reply by admin 1 day 9 hours ago. Below the table are status indicators: 'No New Posts', 'Hot Thread (No New)', 'Sticky Thread', 'New Posts', 'Hot Thread (New)', and 'Locked Thread'. On the right side, there is a 'Qui' section with a list of forum categories.

Topic	Replies	Views	Created	Last reply
Seasonal/environmental influence on fungal disease	5	0	by @webbad 11/22/2011	by admin 1 day 9 hours ago

2. Click "Post Reply"



The screenshot shows the interface for posting a reply to a forum post. At the top, it says 'Joined: 08/25/2011' and has a 'Send PM' button. Below this is a large text area for the reply. At the bottom of the text area are 'Delete', 'Edit', and 'Reply' buttons. Below the text area is a 'Post Reply' button. Underneath is a 'Subscriptions' section with a 'Subscribe' dropdown menu. The 'Subscribe to this page' option is checked.


3. Click the image button located in the posting interface window:

Your name:

admin

Subject:

Comment: *



The image shows a rich text editor toolbar with various icons for text formatting (bold, italic, underline), alignment, and insertion. The 'Insert Image' icon, which depicts a picture with a red dot, is circled in red. A red arrow points from this icon to the text 'Click Image Button.' on the right side of the image. Below the toolbar is a large, empty white text area for writing the comment.

Click Image Button.

Disable rich-text

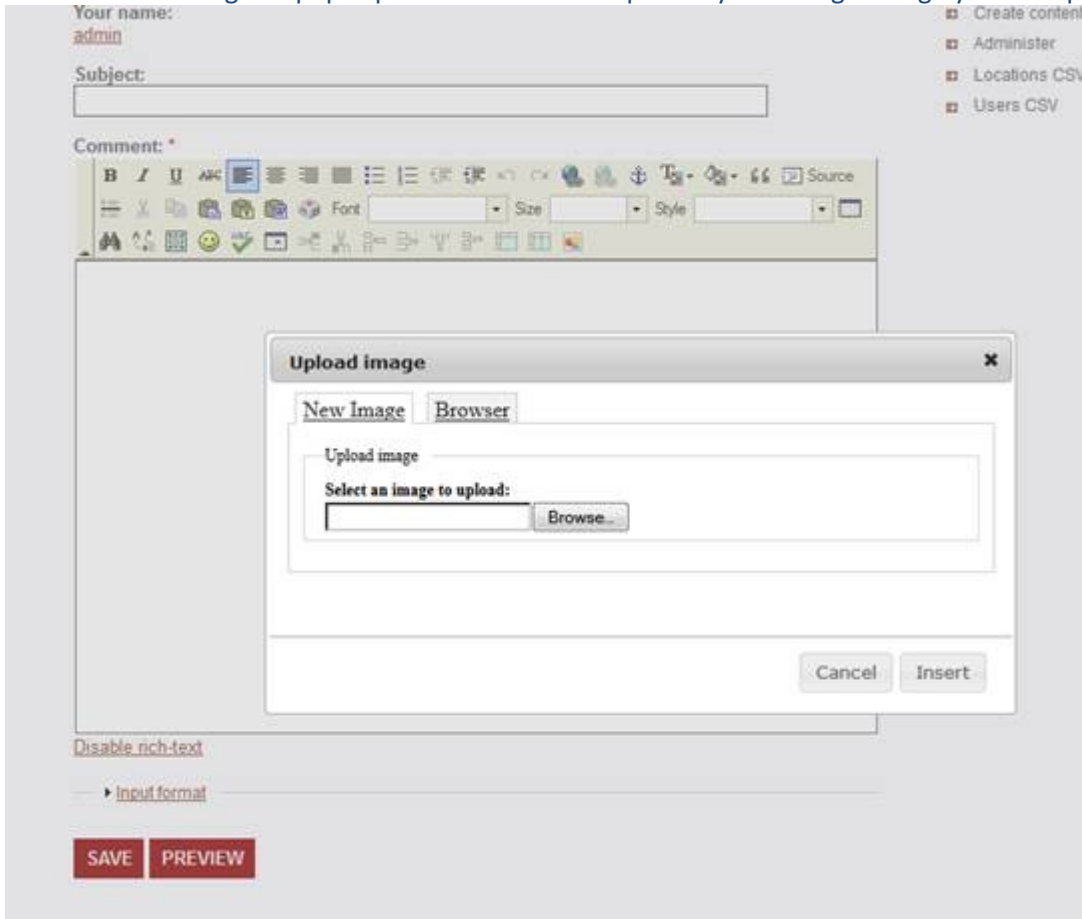
► Input format

SAVE

PREVIEW

- ❑ Create c
- ❑ Adminis
- ❑ Location
- ❑ Users C

4. When the dialog box pops up - select the file to upload by browsing through your computer's files. Click 'insert'.



5. Once the image is inserted, one last screen will be presented which will allow you to title the image and change the post size of the image from 120x120 to 500x500 pixels, or full size (full size is fine too). Once satisfied with your settings, click the 'insert' button, then 'save' and the image will post.

